

BATHROOM AND NAPPY CHANGE CLEANING PROCEDURE

Our Service is committed to minimise the spread of infectious diseases and viruses by implementing recommendations as stated in the *Staying healthy: Preventing infectious diseases in early childhood education and care services* (Fifth Edition) developed by the Australian Government National Health and Medical Research Council and advice provided from the Australian Health Protection Principal Committee (AHPPC).

Working in conjunction with the *Nappy Change and Toileting Policy and Physical Environment Policy*, this procedure provides detailed steps for educators to follow when cleaning the bathroom area to provide a clean, safe, and hygienic place for nappy changes and toileting

Education and Care Services National Law or Regulations (R. 103, 105, 106, 109 and 112) NQS QA 2: Element 2.1.1 and 2.1.2 Health practices and procedures

Related Policy: Nappy Change and Toileting Policy and Physical Environment Policy

BATHROOM CLEANING PROCEDURE		
1	Review the Service's <i>Health and Safety Policy</i> and <i>Physical Environment Policy</i> to ensure awareness of appropriate cleaning	
2	Ensure necessary Personal Protective Equipment (PPE) and resources are available before beginning to clean bathroom areas. <ul style="list-style-type: none"> • Gloves • Paper towel • Cleaning solution - detergent • Broom, mop, mop bucket 	
3	Educators are to wear disposal gloves when cleaning bathroom environment areas. Educators will wash and dry hands before using disposable gloves	
4	Educators are to prepare cleaning solution as per manufacturer's advice and instructions on Safety Data Sheet (detergent and/or disinfectant if used)	
5	Educators are to clean surfaces and areas with prepared cleaning solution and paper towel as per <i>Bathroom Cleaning Checklist</i> <ul style="list-style-type: none"> • Hand basins and surrounding areas • Door, door handles and light switches • Hand dryers • Toilet doors, tiles surrounding toilet paper, top of dividers (if required) • Nappy change bench area • Nappy change mat 	
6	Educators will ensure floors within the bathroom are swept and mopped after lunch and at the end of the day	

7	Educators will use different paper towel for each toilet, wipe over the toilet thoroughly using cleaning solution, including cistern, seat and bowl rim, flush the toilet	
8	Educators will use different paper towel as they wipe down the change mat following each nappy change. At the end of the day, educators are to thoroughly wash the nappy change mat and bench area with cleaning solution. Allow the nappy change mat to dry, preferably in the sun.	
9	Educators are to check PPE equipment soap dispensers, paper towel, toilet paper, tissues, gloves, hand sanitiser and refill if necessary	
10	Educators will disinfect the bathroom area with bleach solution in the event of spills (urine/ faeces/ vomit). Additional hygiene measures must be implemented to reduce spread of diseases such as gastroenteritis.	
11	Educators are to empty rubbish bins after lunch and at the end of the day	
17	Educators will complete the <i>Bathroom Cleaning Checklist</i> following the completion of each task	
18	Educators will complete a <i>Hygiene and Cleaning Frequency Record</i> for areas that are touched frequently, such as door handles, tap handles, toilet buttons	
19	Management will ensure a <i>Bathroom Safety Audit</i> is completed on a regular basis to ensure regular cleaning of the Bathroom has been completed to a high standard	

REVIEW OF PROCEDURE			
Date procedure created		To be reviewed	
Approved by		Signature	